

# Community Renewable Energy Board Meeting Minutes

The Community Renewable Energy Board, met in a special public meeting on Monday, October 18, 2021, at Millcreek City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106. The Board will convene in an electronic meeting. Board members may participate from remote locations. Board members will be connected to the electronic meeting by GoToMeeting, Zoom, or telephonic communications. The anchor location will be Millcreek City Hall.

## **PRESENT:**

### **Board Members**

#### *In person*

Dan Dugan, Chair  
Glenn Wright  
Emily Quinton  
Christopher Thomas  
Drew Quinn

#### *Electronic*

Chris Cawley  
Pamela Gibson  
Randy Aton  
Pamela Gibson  
John Guenther  
Angela Choberka  
Cheri Jackson  
Sarah Stock  
Suzanne Elger  
Michael Shea  
Mila Dunbar-Irwin

### **Staff**

John Brems, Millcreek City Attorney  
Alexander Wendt, Millcreek Deputy City Recorder  
Kurt Hansen, Millcreek Facilities Director

Attendees: Sara Montoya, Ross Watkins, Janene Eller-Smith  
Minutes by Alexander Wendt.

## **REGULAR MEETING – 1:00 p.m.**

### **TIME COMMENCED: 1:00 p.m.**

#### **1. Welcome, Introduction, and Preliminary Matters**

##### **1.1 Purpose and Overview of Meeting**

Chair Dugan called the meeting to order.

#### **2. Business Matters**

##### **2.1 Tentative Closed Session to Discuss Professional Competence of Energy Attorney**

**Board Member Wright made the motion to go into a closed meeting per Utah Code 52-4-205(a) a discussion of the character, professional competence, or physical or mental health of an individual. Board Member Quinn seconded. Chair Dugan called for a roll call vote. Board Members Gibson, Stock, Dunbar-Irwin, Jackson, Dugan, Wright, DeSeelhorst, Quinn, Cawley, Aton, Choberka, Shea, voted yes. The motion passed unanimously.**

**Board Member Wright made the motion to go back into an open meeting. Board Member Quinn seconded. Chair Dugan called for a roll call vote. Board Members Gibson, Stock, Dunbar-Irwin, Jackson, Dugan, Wright, DeSeelhorst, Quinn, Cawley, Aton, Choberka, Shea, Cartin, voted yes. The motion passed unanimously.**

## **2.2 Program Design Committee Recommendation of Professional Services Energy Attorney**


Secretary Quinton reviewed the Program Design Committee process to come up with the recommendation for an energy attorney to help the Board. There are seven communities on the Program Design Committee. In the resolution that created the Program Design Committee the Committee was given power to solicit for services from an energy attorney. A request for proposals (RFP) was sent out for this purpose. The RFP has the following qualifications that were considered and graded, qualifications at 50%, cost at 30% and references at 20%. References were checked by two committee members and then reviewed by the whole Program Design Committee. This scoring was discussed by the Board in closed session. The Program Design Committee recommends the law firm of James Dodge, Russell, and Stevens. They represent many of the largest users of electricity in Utah. The firm has appeared numerous times before the Utah Public Service Commission and has represented clients with renewable energy projects. The Program Design Committee gives their recommendation to the Board as a whole. Mr. Dodge has previously represented Salt Lake City and Park City and both cities will disclose any conflicts, should they arise regarding the firm's representation with the agency.

## **2.3 Discussion and Consideration of Resolution 21-18**

**Board Member Wright made the motion to approve Resolution 21-18, Appointing the Firm of James Dodge, Russell, and Stevens, to represent the agency on energy and utility matters. Board Member DeSeelhorst seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.**

## **3. Adjournment**

**ADJOURNED:** Board Member Wright moved to adjourn the meeting at 1:39 p.m. Board Member Quinn seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

APPROVED:  Date **11-29-21**  
Dan Dugan, Chair

ATTEST:

  
Emily Quinton, Secretary

